



**CNC**

**ANNUAL REPORT**

**2018-2019**

UPPER MURRAY INNOVATION FOUNDATION

CORRYONG NEIGHBOURHOOD HOUSE INC

UPPER MURRAY COMMUNITY BAKERY

UPPER MURRAY COMMUNITY GARAGE



**UMIF**

Upper Murray Innovation Foundation

## Corryong & the Upper Murray

- Corryong population 1345 (*postcode 3707, 2016 Census*), Upper Murray region approx. 3500
- 2 Shires (Towong / Snowy Valley) & 2 States (Vic / NSW)– 3500 sq kms
- Ageing population with difficulty retaining young people after leaving school (36% 60+ only 4% 20-24yo)
- Only 49% in labour force – underemployment, not unemployment main problem
- Average weekly household income 63% of the national average (improved from 55% in 2011)
- 38% of population actively involved in organised volunteer work (national average 19%, reduced from 68% in 2011)
- 120kms from nearest regional centre (Albury/Wodonga)
- No public transport



## About the CNC

The Corryong Neighbourhood Centre (CNC) was formed in April 2012 with the joining together of the Corryong Neighbourhood House (CNH) and the Corryong Community Education Centre (CEC). After existing grants and contracts were completed, all further operations and trading was done through the CNC, a trading name for the CNH. The CEC was inactive, but continued to own the primary buildings and assets being utilised by the CNC.

Towards the end of 2014, it became evident that the funding currently received by the CNC via Education and Neighbourhood House core funding and project & capacity building grants was insufficient to sustain the rapidly expanding service demands. Additional funding, which may have become available in the future, was also unlikely to fit with community support and development plans which meet the local community needs.

In July 2015, the CNC purchased the town's bakery and started a social enterprise focused on providing employment and training; an opportunity for the CNC to demonstrate a sustainable business and community model; provide funds for the CNC's core operations and address identified community needs. In 2016, plans for a 2<sup>nd</sup> venture using the same model were developed, funding was obtained, property was purchased and Stage 1 of Upper Murray Rural Services commenced in May 2018.

The success of the 1<sup>st</sup> venture and estimates for future endeavours indicate that, in the future, the CNC has the potential to generate funds in excess of what will be required to meet its financial obligations and support the operations of the CNC. To ensure that these funds will be sustainably and effectively utilised within the Upper Murray, the Upper Murray Innovation Foundation (UMIF) was established in June 2016, by changing the Name and Rules of the CEC, to operate as a Community Foundation.

The CNH and UMIFR have tax exempt status and are registered as charities with ACNC. Both organisations share a common volunteer Committee of Management.

## 2019 Chairperson's Report

We are currently putting together our 2019 Annual Report. Like many aspects of the CNC, the report is taking a new format this year - just as much information on what the CNC is doing, but hopefully more pleasurable to read.


As we think about the year behind us, I would firstly like to thank our Co-ordinator, Sara Jenkins and all the staff & volunteers of the CNC in our now 4 premises. They have all worked tirelessly to ensure the success of our ventures and the satisfaction of our customers.

Secondly I would like to thank the CNC Committee members. This year Matt Gledhill has joined and Ron Brown has re-joined the Committee and with their invaluable contributions and the guidance of Trish Curtis from UMRNHN, we have worked together to develop a new purpose statement and a 5 year strategic plan which we believe address the direction and responsibility the CNC needs to undertake over the next few years.

Our 1<sup>st</sup> strategic plan pillar is to provide strong and vibrant leadership and governance. We will be actively looking for new members for our Committee in the upcoming year as we are keen to involve interested and engaged people from across the region in leading and guiding the CNC operations into the future. For our 2<sup>nd</sup> pillar, a lifelong learning culture, we have been successful in obtaining an ACFE grant for the upcoming year and intend to use this project to work with our local and regional partners to re-invigorate local learning strategies.

The Committee members have always been closely involved in the activities and events delivered by the CNC and this year we have become even more involved in the operational aspects of the CNC. It has been invaluable for us to gain an insight into the opportunities and challenges faced by our staff every day and make better decisions for their futures.

Overall we are focusing on consolidating our activities, increasing the skills and capacity of our staff and the robustness of our policies & procedures and stabilising our financial position. With this and the gradual and sustainable growth of our social enterprise turnover and our improved capacity to attract grant and philanthropic funds, we expect to be able to invest in new and innovative ventures in the next strategic planning cycle.



Tom Newton  
Chair

## 2018/19 - Co-ordinator's Report

2018-19 has been a year of change. For several years we have been focused on growth and expansion and have been moving ahead at breakneck speed. It has been a glorious ride and has resulted in a range of fantastic initiatives which will be the backbone of the CNC into the future. However, in 2018-19 we have come to understand the amount of work needed to sustain and support our activities and ensure that we are setting the highest possible standards for our service delivery, our staff & volunteers and our community.

The Committee have developed an inspiring and attainable strategic plan which we can follow for the next 5 years to consolidate and strengthen our capacity and build our commitment to strong leadership, lifelong learning and productive partnerships.

2018-19 has also been extremely challenging financially. With our debts levels already high, we needed to extend ourselves further to invest in necessary infrastructure in our social enterprises. This, together with a slower start than expected for the Garage and some unexpected expenses put us in a very tight cash position by the end of 2018. Thanks to SEFA's assistance in reducing our loan repayments and the WAW loan secured with the backing of Towong Shire, we have been able to step back from the financial precipice. Although our balance sheet looks daunting at year end, we have strong systems in place and continue to refine our budget and reporting processes. We have confidence in our projections of being able to make substantial and sustainable investment back into the Upper Murray community by 2024.

Our social enterprises continue to attract public & media attention and it is always a great reminder of what we are managing to achieve and the impact we are having on our community.

The Committee, staff and volunteers have worked hard this year and I would like to thank them for their contribution and support this year. We are really starting to operate as a dynamic team working towards a common purpose. And of course our customers in all aspects of our operations....without them, none of this would be possible or needed.



Sara Jenkins  
Co-ordinator

# What We Did in 2018/19:

## Youth Program

- Youth Space
- Engage program
- Buses

## Groups and Activities

- Garden Group
- Craft, sewing & quilting
- Drawing
- Ladies Dinner Group
- Water Exercises
- Resin Workshop

## Event & Project Management

- Elyne Mitchell Writing Awards
- Garden Getabout

## Community Foundation (UMIF)

## Education & training support

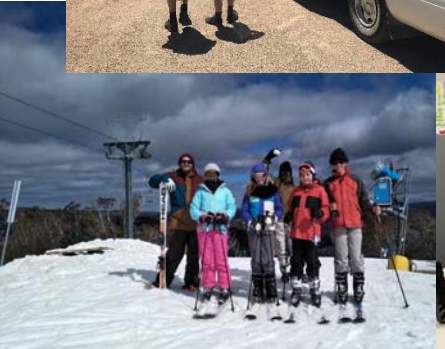
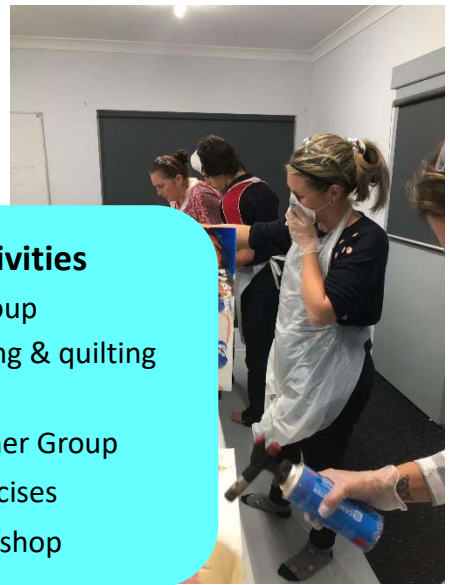
- ACFE pre-accredited training
- Fee for service
- IT support & training – Be Connected
- Promotion and support of locally offered vocational education
- Gun Safety & boat licence
- Internal Traineeships & Apprenticeships
- Regional TAFE facilitation

## Social Enterprise

- Upper Murray Community Bakery
- Upper Murray Community Garage

## Community Services

- Centrelink Agency
- VicRoads Agency
- Community support and development – planning, grant application and delivery assistance
- Participation/Leadership in community and regional driver groups
- Community Engagement
- Outreach employment, hardship, & legal services
- Mental health & crisis intervention
- Civic & advocacy support
- Bushfire Recovery
- Engaging & linking with services
- Grant & Project auspice

## Office Services

- Copying, scanning, printing & binding services
- Use of office and meeting spaces & equipment
- Free public internet and computer use
- Tele-conferencing
- Passport photos

# Corryong Neighbourhood Centre Strategic Plan 2019-2024

## Our Vision:

Builders of a community that fosters positive, respectful relationships through learning, growth and inclusion

## Our Mission:

*make a difference for people in our community by providing a vibrant hub of lifelong learning that brings people together, connects them with services, programs, employment and activities and points them in the right direction*

**Our Purpose** To build a community that fosters positive, respectful relationships through learning, growth and inclusion

To make a difference for people in our community by providing a vibrant hub of lifelong learning that brings people together, connects them with services, programs, employment and activities and points them in the right direction

Our strategic pillars are...

Strong and vibrant leadership and governance

A lifelong learning culture

Partnerships and relationships that make a difference

Strengthening our capacity

We will achieve these through...

- Redeveloping the Committee induction process and information
- Recruiting 2-3 new Committee members with appropriate skills, knowledge and values
- Improving Committee meeting protocols and processes to ensure a strategic focus
- Budgeting for Committee professional development and governance training
- Developing and documenting a Committee succession plan

- Redefining 'learning' so it becomes integral to **all** areas of our operations
- Expanding and improving programs to ensure they have a high impact
- Reducing barriers for the community to access local learning
- Diversifying local learning opportunities for young people with differing interests and needs to current options
- Developing a culture of lifelong learning that is well understood by all staff, volunteers and Committee
- Resourcing for staff professional development that will drive innovation, financial responsibility and staff satisfaction

- Building our profile with the community and other stakeholders
- Nurturing and developing our current partnerships
- Developing a process that formalises partnerships and provides focus
- Identifying partners that will increase opportunities for service delivery
- Investigating partnerships outside of Upper Murray that will contribute to our strategic direction

- Attaining financial stability through sourcing additional income, minimizing expenses, and improving budgeting and reporting
- Writing and adopting useful, flexible and comprehensive policies and procedures
- Increasing core funding to ensure we continue delivering our essential functions
- Improving our human resourcing system to better support and develop our staff and volunteers
- Increasing staff numbers and hours
- Investigating current premises and locations to ensure they are 'fit for purpose'
- Acquiring fit for purpose capital equipment

## EMPLOYEES & VOLUNTEERS

## AGENT SERVICES



9 FULL TIME

375

CENTRELINK SUPPORT HOURS

24 PART TIME & CASUAL



VICROADS / FIREARMS LICENCE PHOTOS

338



4900 VOLUNTEER HOURS

37

PASSPORT PHOTOS

4 WORK EXPERIENCE STUDENTS



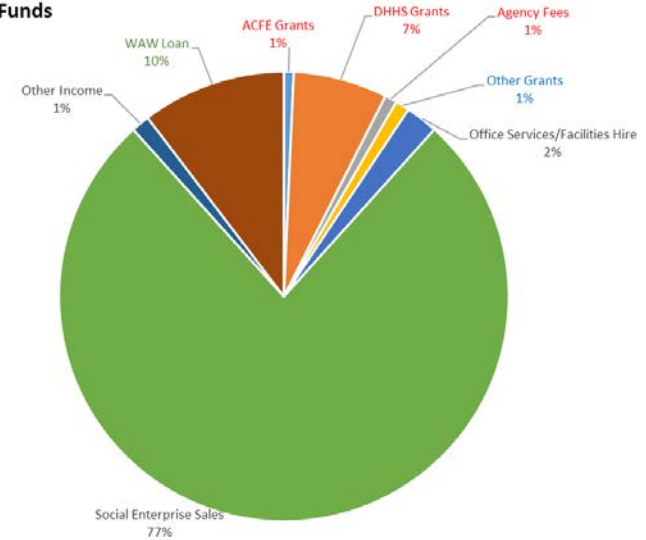
LEARNERS PERMITS ISSUED

17



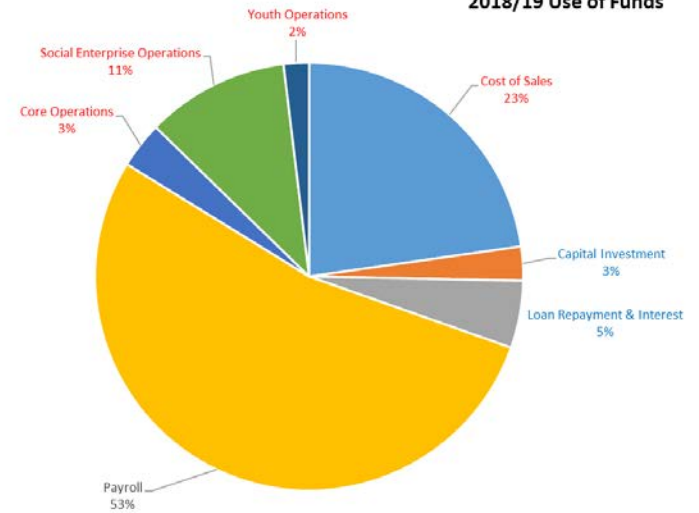
2018/19 Source of Funds

TOTAL \$1.82m

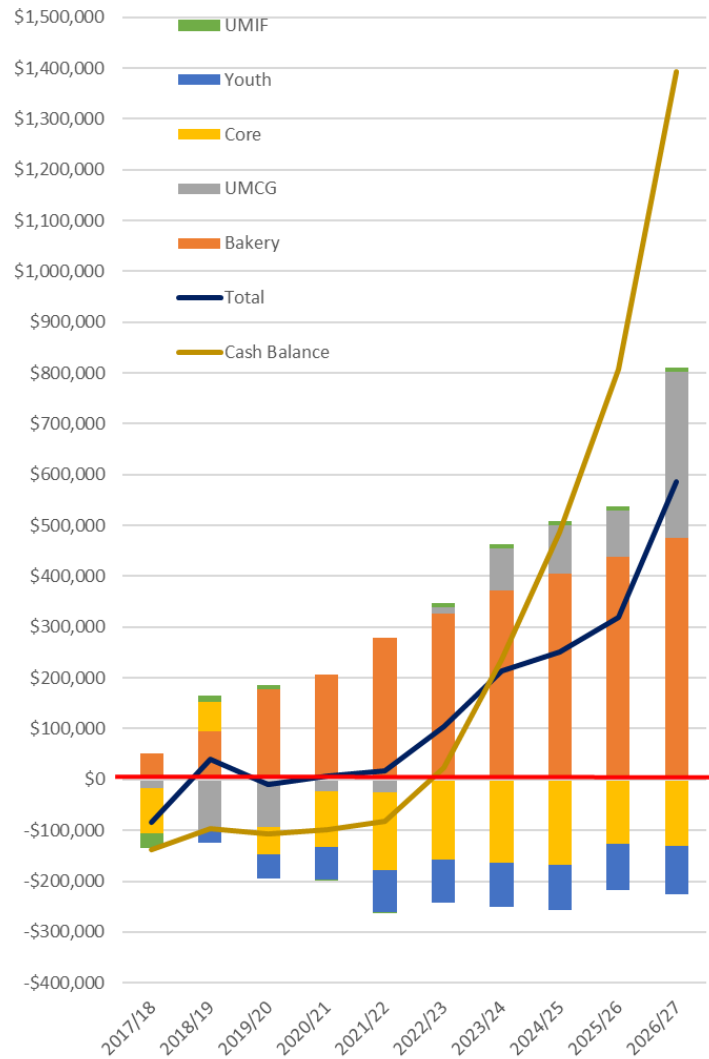


2018/19 Use of Funds

TOTAL \$1.94m



10 Year Budget Surplus/Deficit by Activity as per current budget



Investment in the CNC

	Bakery	Garage	Youth	Core
Fittings, Tools & Equip	<ul style="list-style-type: none"> <li>New oven</li> <li>2 x ingredient bin racks</li> <li>1 x side loading dough rack</li> <li>Additional reverse cycle unit</li> <li>Microwave</li> <li>Dryer</li> <li>Vacuum cleaner</li> </ul>	<ul style="list-style-type: none"> <li>Kitchen cupboard</li> <li>Apprentice tool box</li> <li>Additional tool box components</li> <li>Gas welder</li> <li>Snap On diagnostic scanner &amp; cart</li> </ul>	<ul style="list-style-type: none"> <li>2 x couches</li> <li>Gaming TV</li> <li>Security camera</li> </ul>	<ul style="list-style-type: none"> <li>2 x desktop public use computers</li> <li>2 x laptop computers</li> <li>Stainless steel kitchen trolley</li> </ul>
Building Improvements	<ul style="list-style-type: none"> <li>Solar roof vent</li> <li>Relocation of scullery</li> <li>Double rear access door</li> <li>Plumbing &amp; electrical work for new oven install</li> <li>Relocation of laundry facilities</li> </ul>	<ul style="list-style-type: none"> <li>Front access door</li> <li>Complete set up plumbing works</li> <li>Complete setup electrical works</li> <li>Roller Door &amp; access door for tool room</li> <li>Front Fence</li> <li>Signage for front of building</li> </ul>	<ul style="list-style-type: none"> <li>NBN installation</li> <li>Change locks</li> </ul>	<ul style="list-style-type: none"> <li>Grease trap for commercial kitchen</li> <li>NBN installation &amp; cabling upgrade</li> <li>Change locks</li> </ul>
Total Value	\$67,268	\$22,022	\$1,325	\$6,356

Financial Input Direct to Upper Murray Community



# CNC

Corryong Neighbourhood House Incorporated  
**Committee of management's declaration**  
 For the year ended 30 June 2019

As noted in note l(a) to the financial statements, in the committee's opinion, Corryong Neighbourhood House Incorporated is not a reporting entity because there are no users dependent on general purpose financial statements. These are special purpose financial statements prepared to meet the requirements of the *Associations Incorporation Reform Act 2012* and the *Australian Charities and Not-for-profits Commission Act 2012*.

The financial statements have been prepared in accordance with Accounting Standards and other mandatory professional reporting requirements to the extent described in note 1.

The committee declares that the financial statements and notes set out on pages 2 to 12:

(a) comply with Accounting Standards to the extent detailed above; and

(b) give a true and fair view of the entity's financial position as at 30 June 2019 and of its performance, as represented by the results of its operations and its cash flows, for the financial year ended on that date.

In the committee's opinion:

(a) the financial statements and notes are in accordance with the *Associations Incorporation Reform Act 2012* and the *Australian Charities and Not-for-profits Commission Act 2012*;  
 And

(b) there are reasonable grounds to believe that the entity will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the committee.



Chairperson



Treasurer

1st August 2019

Corryong Neighbourhood House Incorporated  
**Statement of financial position**  
 As at 30 June 2019

ASSETS			
Current assets			
Cash and cash equivalents	3	108,051	55,326
Trade and other receivables	4	9,863	12,669
Inventories	5	88,402	24,517
Other assets	6	1,609	5,887
<b>Total current assets</b>		<b>207,925</b>	<b>98,399</b>
Non-current assets			
Property, plant and equipment	8	402,011	394,164
Intangibles	7	180,000	180,000
<b>Total non-current assets</b>		<b>582,011</b>	<b>574,164</b>
<b>Total assets</b>		<b>789,936</b>	<b>672,563</b>
LIABILITIES			
Current liabilities			
Trade and other payables	9	111,150	107,780
Borrowings	10	109,013	47,463
Provisions	11	76,743	75,207
Other	12	57,657	23,618
<b>Total current liabilities</b>		<b>354,563</b>	<b>254,068</b>
Non-current liabilities			
Borrowings	13	525,181	361,560
<b>Total non-current liabilities</b>		<b>525,181</b>	<b>361,560</b>
<b>Total liabilities</b>		<b>879,744</b>	<b>615,628</b>
<b>Net Assets</b>		<b>(89,808)</b>	<b>56,935</b>
EQUITY			
Retained profits		(89,808)	56,935
<b>Total equity</b>		<b>(89,808)</b>	<b>56,935</b>

*The above statement of financial position should be read in conjunction with the accompanying notes.*

Corryong Neighbourhood House Incorporated  
**Statement of profit & loss and other comprehensive Income**

For the year ended 30 June 2019

	Notes	2019 \$	2018 \$
<b>Revenue</b>	2	1,540,105	1,288,010
Purchases - Social Enterprise		414,802	329,967
Employee expense		981,425	741,994
Depreciation	8	33,517	23,927
Occupancy expenses		87,057	75,716
Program expenses		31,765	43,730
Administration costs		21,475	31,533
R&M /minor assets		29,910	32,386
Finance costs		41,751	27,728
Other expenses		45,146	26,277
		1,686,848	1,333,258
<b>Surplus/(deficit) before income tax</b>		<b>(146,743)</b>	<b>(45,248)</b>
Income tax expense	l(c)	-	-
<b>Net surplus/(deficit)</b>		<b>(146,743)</b>	<b>(45,248)</b>
Other comprehensive income		-	-
<b>Total comprehensive result for the year</b>		<b>(146,743)</b>	<b>(45,248)</b>

*The above statement of profit and loss and other comprehensive income should be read in conjunction with the accompanying notes.*



# UMIF

Corryong Neighbourhood House Incorporated  
**Committee of management's declaration**  
 For the year ended 30 June 2019

As noted in note 1(a) to the financial statements, in the committee's opinion, Upper Murray Innovation Foundation is not a reporting entity because there are no users dependent on general purpose financial statements. These are special purpose financial statements prepared to meet the requirements of the *Associations Incorporation Reform Act 2012* and the *Australian Charities and Not-for-Profits Commission Act 2012*.

The financial statements have been prepared in accordance with Accounting Standards and other mandatory professional reporting requirements to the extent described in note 1.

The committee declares that the financial statements and notes set out on pages 2 to 9:

- (a) Comply with Accounting Standards to the extent detailed above; and
- (b) Give a true and fair view of the entity's financial position as at 30 June 2019 and of its performance, as represented by the results of its operations and its cash flows, for the financial year ended on that date.

In the committee's opinion:

(a) the financial statements and notes are in accordance with the *Associations Incorporation Reform Act 2012* and the *Australian Charities and Not-for-Profits Commission Act 2012*; and

(b) there are reasonable grounds to believe that the entity will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the committee.



Chairperson



Treasurer

1st August 2019

Upper Murray Innovation Foundation  
**Statement of financial position**  
 As at 30 June 2019

		2019	2018
	Notes	\$	\$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	3	29,484	10,113
Trade and other receivables	4	1,117	2,600
Total current assets		30,601	12,713
<b>Non-current assets</b>			
Property, plant and equipment	5	443,545	473,455
Trade and other receivables	4	-	5,200
Total non-current assets		443,545	478,655
Total assets		474,146	491,368
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Trade and other payables	6	1,667	1,660
Total current liabilities		1,667	1,660
Total liabilities		1,667	1,660
Net Assets		472,479	489,708
<b>EQUITY</b>			
Reserves		-	9,872
Retained profits		472,479	479,836
Total equity		472,479	489,708

*The above statement of financial position should be read in conjunction with the accompanying notes.*

Upper Murray Innovation Foundation  
**Statement of profit & loss and other comprehensive income**  
 For the year ended 30 June 2019

		2019	2018
	Notes	\$	\$
<b>Revenue</b>			
	2	25,585	331,382
<b>Expenditure</b>			
Administration		29,910	16,581
Depreciation		9,674	9,020
Motor vehicle		42,814	25,277
<b>Surplus/(Deficit) before income tax</b>		{17,229}	222,311
Income tax expense	1(c)		
<b>Net surplus/( deficit)</b>		{17,229}	222,311
Other comprehensive income			
<b>Total comprehensive result for the year</b>		{17,229}	222,311

*The above statement of profit and loss and other comprehensive income should be read in conjunction with the accompanying notes.*



Neighbourhood Houses  
The heart of our community



ENGAGE!



**Corryong Neighbourhood Centre**  
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